


Ref.No.Admn.2007/CR-43/CFSI/516.  
July 10th, 2018.

**OFFICE ORDER**

Shri Rajesh Gohil, Accounts Officer holding additional charge of Administrative Officer & also looking after the Production & Marketing Dept., in addition to his own duties w.e.f 03.11.2017, is hereby declared as Head Of Office (HOO) to ensure smooth functioning of day to day activities.

This order shall be effective prospectively from 03.11.2017.

  
Swati Pandey  
Chief Executive Officer

Cc to:

1. Administration Dept.
2. Accounts Dept.
3. Production Dept.
4. Marketing Dept.
5. Master File
6. CFSI, Delhi
7. CFSI, Chennai


Ref.No.Admn.2007/CR-43/CFSI/267  
21<sup>st</sup> May, 2018

**OFFICE ORDER**

Vide Officer Order no. Admn.2007/CR-43/CFSI dt. 03.11.2017 Shri Rajesh Gohil, Accounts Officer was given additional charge of Administrative Officer in addition to Accounts Officer.

Consequent upon sudden resignation of Ms. Shruti Shrivastava, ex-Marketing Head w.e.f.27.12.2017 who was holding additional charge of Production Department, there was a big vacuum in both the departments.

In order to ensure smooth working of both departments, Shri Rajesh Gohil was instructed to look after the Production & Marketing department w.e.f 27.12.2017 till further orders.

  
Swati Pandey  
Chief Executive Officer

Cc to:

1. Administration Dept.
2. Accounts Dept.
3. Production Dept.
4. Marketing Dept.
5. Master File
6. Delhi Office
7. Chennai Office

(A)


Ref. No. Admin 2007/CR43/CFSI 419

June 16, 2015

OFFICE ORDER

Subject : Delegation of financial powers upto Rs. 5000/-

The Chief Executive Officer, CFSI has approved delegation of the financial powers up-to the limit of Rs. 5000/- (Rupees Five Thousand only) on any single item to Shri Rajesh Gohil, Accounts Officer, CFSI with effect from 1<sup>st</sup> July 2015 in order to ensure smooth functioning of day to day routine work.



Amirbanu Sumnani  
Administrative Officer (I/C)

c.c. to

Admin Dept., CFSI  
Accounts Dept., CFSI  
Marketing Dept., CFSI  
Production Dept., CFSI  
CFSI Delhi Office  
CFSI Chennai Office

CHILDREN'S FILM SOCIETY, INDIA

CFSI/P/J.A.R/83 - 937  
31.10.2019

OFFICE ORDER

Consequent upon his retirement on superannuation on 31.10.2019 from CFSI's services, Shri Jaisingh Rajput, Assistant Officer (Production), CFSI, Mumbai is hereby informed that Competent Authority has approved and sanctioned payment of gratuity for an amount of Rs. 15,67,566/- and encashment of leave for an amount of Rs. 9,42,123/- totaling to Rs. 25,09,689/-

He is relieved from CFSI services in the afternoon of 31<sup>st</sup> October, 2019.

Handing over / Taking over of his charge to be done to Shri Ajay Chavan, Assistant Editor in the presence of Confidential Secretary to Chairperson and a no dues certificate is issued from Accounts Department.

We wish him every success in his future retired life.

for

दीवारसिंह  
31.10.2019  
Rajesh Gohil

Accounts Officer & Administrative Officer (Addl. Chg.)

Shri Jaisingh Rajput,  
Assistant Officer (Production),  
CFSI,  
MUMBAI.

c.c to: Accounts Department  
Shri Ajay Chavan, Assistant Editor, CFSI  
Smt. Kasturi Mone, CS to CP  
Office Order file. (CR-43)

Jm  
31/10/19  
A.O (P)

Km  
31.10.19

Aj Chavan  
31/10/19